

Tool Rental Checklist

Get every tool listed and photographed before it leaves, and counted when it comes back

Run this list before you hand over a kit of tools, and again when they come back. It pairs with the Tool Rental Agreement and its Schedule A. Full guide:

clearlegaltips.com/tool-rental-agreement-template/

BEFORE HANDOFF

- ☐ Every tool has its serial number recorded, or a paint mark or engraving if it has none
- ☐ The whole kit is photographed together, dated, showing condition at pickup
- ☐ Batteries, chargers, and cases are counted and listed as their own line items on Schedule A
- ☐ A replacement value is written next to each tool, agreed by both sides
- ☐ The deposit is collected, sized to the whole list or per easily-pocketed tool
- ☐ Guards and safety devices are present and working on every power tool
- ☐ Consumables are settled: who supplies blades, bits, discs, and fuel
- ☐ The agreement and the completed Schedule A are signed and dated by both sides

AT RETURN

- ☐ Count every item back against Schedule A, including batteries, chargers, and cases
- ☐ Check each tool's condition against the pickup photo
- ☐ Settle consumables: replace or pay for any consumed or broken blades and bits
- ☐ Note any missing item or damage beyond normal wear, billed at the listed replacement value
- ☐ Return the deposit in writing, less any agreed charges, and keep a record

INSTRUCTIONS FOR USE

This checklist is general information, not legal advice. Laws vary by state and change over time. For a valuable kit or a business renter, consider a fuller written agreement, and for a high-stakes deal a licensed attorney. The full guide and official sources are at clearlegaltips.com/tool-rental-agreement-template/