

Seller's Permit Checklist

Action Checklist — ClearLegalTips.com (2026)

Register to collect sales tax the right way.

Step 1 — Confirm

- ☐ Confirmed you sell taxable goods
- ☐ Determined where you have nexus (physical or economic, ~\$100,000/year threshold)

Step 2 — Gather

- ☐ Have EIN/SSN and business details
- ☐ Estimated taxable sales and start date ready

Step 3 — Register

- ☐ Applied through each state's revenue department where you have nexus
- ☐ Noted it is usually free (California and Texas charge \$0)
- ☐ Saved the permit and account number

Step 4 — Comply

- ☐ Set up sales-tax collection at checkout (state + local rate)
- ☐ Calendared filing/remittance due dates — including zero returns
- ☐ Stored resale/exemption certificates with the customer file

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