Prorated Rent Worksheet

Fillable Planning Worksheet — ClearLegalTips.com (2026)

INSTRUCTIONS FOR USE

Use this to calculate a fair prorated rent when a tenant moves in or out mid-month. Two common methods are shown — use the one your lease or state specifies.

A. The Basics

Full monthly rent: ____

Move-in / move-out date: ____

Days you will occupy: ____

B. Method 1 — Actual Days in the Month

Step	Formula	Your Result
Daily rate	monthly rent ÷ days in this month	$
Prorated rent	daily rate × days occupied	$

C. Method 2 — Banker's Month (30 days)

Step	Formula	Your Result
Daily rate	monthly rent ÷ 30	$
Prorated rent	daily rate × days occupied	$

D. Final

Method used: ____

Prorated rent due: ____

■ Put the agreed proration method and amount in writing so both sides agree.

Notes

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