

Camera Gear Rental Handoff & Return Checklist

Get every item documented before the kit leaves and reconciled serial by

serial at return

Run this list before a camera kit goes out and again when it comes back. It pairs with the Photography Equipment Rental Contract. Full guide:

BEFORE THE RENTAL

- ☐ The gear schedule lists every item by serial number, condition, and replacement value
- ☐ The deposit, the rate, and the return time are agreed in writing
- ☐ The contract is signed and dated by both sides, with signer title if the renter is a business

AT HANDOFF

- ☐ Every serial number is copied onto the schedule and photographed
- ☐ Test shots are fired through each body and lens, and any video and lighting gear is powered on
- ☐ Condition photos are taken of each piece and attached as Exhibit A
- ☐ The security deposit and a government-issued photo ID are collected and recorded
- ☐ The renter confirmed in writing whether any insurance covers the gear away from home

DURING THE RENTAL

- ☐ Any incident, damage, or loss is reported the same day, in writing
- ☐ A stolen item is reported to the police with its serial number the same day

AT RETURN

- ☐ Each item is checked in serial by serial against the gear schedule (Exhibit A)
- ☐ Every lens front element and each sensor is inspected for scratches under light
- ☐ Cards, batteries, and small accessories are counted back against the schedule
- ☐ Return condition is compared to the pickup photos
- ☐ The deposit is reconciled and refunded, less any documented damage or loss

INSTRUCTIONS FOR USE

This checklist is general information, not legal advice. Laws vary by state and change over time. Whether an insurance policy covers rented or borrowed camera gear depends on the specific policy, so confirm coverage with the insurer in writing before the kit leaves. Photographs shot on rented gear belong to the photographer who created them under U.S. copyright law. The full guide and official sources are at clearlegaltips.com/photography-equipment-rental-contract/