

# NOTICE TO PAY RENT OR QUIT

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## NOTICE TO PAY RENT OR QUIT

[DATE] To: [TENANT NAME(S)], [RENTAL ADDRESS]

You are hereby notified that rent for the above premises is past due.

### 1. Amount Past Due

Total rent owed (rent only, unless your state allows more): \_\_\_\_\_

Period the unpaid rent covers: \_\_\_\_\_

### 2. Deadline

You must PAY the full amount OR vacate within \_\_\_\_ days (per your state's rule): \_\_\_\_\_

### 3. How to Pay

Pay to / method / address: \_\_\_\_\_

### 4. Consequences

If you do not pay the full amount or move out within the period above, legal proceedings (eviction) to recover possession of the premises will be commenced against you.

### 5. Landlord

Landlord / agent signature / date / contact: \_\_\_\_\_

### 6. Proof of Service

- ☐ Personal delivery
- ☐ Left with adult + mailed copy
- ☐ Posted + mailed copy

Date and method served; who served it: \_\_\_\_\_

#### INSTRUCTIONS FOR USE

Complete the bracketed fields, delete anything that does not apply, sign where required, and keep with your records. This template is provided for informational purposes only and does not constitute legal advice. Laws vary by state and change over time. Have an attorney review your completed document before relying on it. ClearLegalTips.com is not a law firm.