

Before You Hand Over the Space: Checklist

The five-minute walkthrough that keeps a parking rental from turning into a dispute

Run this list before the first payment and again whenever a new renter takes the space. It pairs with the Parking Space Rental Agreement. Full guide:

clearlegaltips.com/parking-space-rental-agreement/

DOCUMENT THE SPACE AND THE CAR

- ☐ The exact space is named in the agreement, not described as 'a spot'
- ☐ The space is photographed as it looks at handover, dated
- ☐ The vehicle's year, make, model, and plate are recorded on the agreement
- ☐ The renter's driver's license and current insurance card are seen and noted

SET THE TERMS IN WRITING

- ☐ The agreement is labeled a revocable license, not a lease
- ☐ Rent amount, due date, and any late fee are filled in
- ☐ The term is set as month-to-month or a fixed end date
- ☐ The self-park, no-bailment clause is in place if you are not taking keys
- ☐ The access method (remote, code, or key) and the return duty are written down

TOWING AND UNAUTHORIZED VEHICLES

- ☐ A compliant no-parking sign is posted if you may ever need to tow (California: 17 by 22 inches at every entrance)
- ☐ Your state's private-property towing rule is checked before calling any tow company

MONEY AND RECORDS

- ☐ A receipt is issued for every payment, or transfers are logged with the month in the memo
- ☐ If the space is in a taxing city (for example, New York City), the parking-tax duty is checked
- ☐ A signed copy of the agreement is kept where you can find it

INSTRUCTIONS FOR USE

This checklist is general information, not legal advice. The habits that prevent parking disputes are small: name the exact space and vehicle, keep the arrangement a self-park license so you never take custody of the car, and never tow an unauthorized vehicle without first meeting your state's posted-sign rule. Keep a receipt trail for the rent, and if your city taxes parking, treat collection as a real duty. Full guide and sources: clearlegaltips.com/parking-space-rental-agreement/