

AMENDMENT TO LLC OPERATING AGREEMENT

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AMENDMENT TO LLC OPERATING AGREEMENT

This Amendment is made on [DATE] by the members of [LLC LEGAL NAME], a [STATE] limited liability company.

1. Original Agreement

Effective date of the operating agreement being amended: _____

2. Amendment

The following provision(s) of the Operating Agreement are amended as stated below:

Section ____ is [added / deleted / replaced] to read: _____

(Add more sections as needed): _____

3. No Other Changes

Except as amended above, all other provisions of the Operating Agreement remain in full force and effect.

4. Effective Date

Effective date of this amendment: _____

5. Approval

[] The vote required by the Operating Agreement's amendment clause was obtained
Vote/consent reference (majority / supermajority / unanimous): _____

6. Signatures

Member 1 — name / ownership % / signature / date: _____

Member 2 — name / ownership % / signature / date: _____

(Add members as needed): _____

INSTRUCTIONS FOR USE

Complete the bracketed fields, delete anything that does not apply, sign where required, and keep with your records. This template is provided for informational purposes only and does not constitute legal advice. Laws vary by state and change over time. Have an attorney review your completed document before relying on it. ClearLegalTips.com is not a law firm.