

Freelancer Security Checklist

Action Checklist — ClearLegalTips.com (2026)

The 20% of effort that prevents 80% of incidents.

Lock Down Accounts

- ☐ Password manager + unique passwords
- ☐ Two-factor authentication everywhere Secure Your Connection
- ☐ VPN on untrusted networks
- ☐ Updates + device encryption Protect Client Data
- ☐ Minimize, encrypt, share securely
- ☐ Backups running + tested Be Ready
- ☐ Phishing-aware
- ☐ Breach plan written
- ☐ Tracking deductible security expenses

INSTRUCTIONS FOR USE

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