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Free Legal Resource · 2026

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Bill of Sale Checklist

Action Checklist — ClearLegalTips.com (2026)

Complete these to make your sale record valid and useful for title transfer.

Item & Parties

Described the item (make/model/VIN/serial)

Entered buyer and seller full names

Recorded the sale date and price

Terms

Stated “as-is” or any warranty

Recorded odometer reading (vehicles)

Noted payment method

Execute

Both parties signed and dated

Notarized if your state requires it

Buyer kept the original for titling

Notes

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vary by state and change over time. Consult a licensed attorney for advice specific to your situation.