

# Freelancer Security Checklist

Action Checklist — ClearLegalTips.com (2026)

The 20% of effort that prevents 80% of incidents.

## Lock Down Accounts

- Password manager + unique passwords
- Two-factor authentication everywhere

## Secure Your Connection

- VPN on untrusted networks
- Updates + device encryption

## Protect Client Data

- Minimize, encrypt, share securely
- Backups running + tested

## Be Ready

- Phishing-aware
- Breach plan written
- Tracking deductible security expenses

### INSTRUCTIONS FOR USE

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